

**Grantee: Jefferson County, AL**

**Grant: B-13-US-01-0001**

**October 1, 2020 thru December 31, 2020**

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<b>Grant Number:</b> B-13-US-01-0001	<b>Obligation Date:</b>	<b>Award Date:</b>
<b>Grantee Name:</b> Jefferson County, AL	<b>Contract End Date:</b> 01/19/2016	<b>Review by HUD:</b> Reviewed and Approved
<b>Grant Award Amount:</b> \$9,142,000.00	<b>Grant Status:</b> Active	<b>QPR Contact:</b> No QPR Contact Found
<b>LOCCS Authorized Amount:</b> \$9,142,000.00	<b>Estimated PI/RL Funds:</b>	
<b>Total Budget:</b> \$9,142,000.00		

## Disasters:

### Declaration Number

FEMA-1971-AL  
FEMA-4052-AL  
FEMA-4082-AL

## Narratives

### Disaster Damage:

**INTRODUCTION** The United States Department of Housing and Urban Development requires that in order to receive funding under the Community Development Block Grant Program (CDBG), the Home Investment Partnerships Program (HOME), the Emergency Shelter Grant Program (ESG), the Emergency Solutions Grant Program (ESG), and the Housing Opportunities for Persons with AIDS Program (HOPWA). Each entitlement city or urban county must prepare a Consolidated Plan. This Plan was prepared in the year 2010. The Plan identifies housing and non-housing needs over a five year period, assigns priorities to each of the needs and a strategy for meeting those needs, and sets out a one year Action Plan establishing funding. The overall goal of the community development programs is to develop viable urban communities by providing decent housing and a suitable living environment and expanding economic opportunities, principally for low- and moderate-income persons. This Community Development Block Grant Disaster Recovery (CDBG-DR) Action Plan following approval by HUD will become a part of that plan. The Jefferson County Consortium is made up of the unincorporated areas of Jefferson County, Alabama and 30 municipalities within the County. The Cities of Birmingham, Bessemer, County Line, Jefferson, Argo, Sumiton, Helena and Hoover are the only cities in the County not participating in the Consortium. Birmingham, Bessemer and Hoover are entitlement cities themselves. However, due to the nature of the CDBG-DR program, assistance will only be made available to designated areas within the Jefferson County Consortium as described in Section I. Impact and Unmet Needs Assessment. The Final Amended Statement for the CDBG-DR Grant will be developed after receiving citizen comments and views during the 7-day comment period and also at a public hearing to be held on August 28, 2013 at 2:00 p.m. at the Jefferson County Office of Community & Economic Development 716 Richard Arrington Jr. Blvd. North, Suite A-440, Birmingham, Alabama, 35203. Written comments regarding the proposed plan must be received prior to 5:00 PM on August 29, 2013. Written comments should be submitted via U.S. Postal Service to the following: Proposed CDBG-Disaster Recovery Jefferson County Office of Community & Economic Development 716 Richard Arrington Jr Blvd N, Ste. A-430 Birmingham, AL 35203 Attn: Frederick L. Hamilton Or Written comments can also be submitted prior to 5:00 PM on July August 29, 2013 by electronic submission to the following: To: hamiltonf@jccal.org, Subject: CDBG-DR Comments. Special accommodations can be made available, upon request, for those with disabilities. Those needing special accommodations should contact the office at 205-325-5761 in advance. **AVAILABILITY OF THE PROPOSED CDBG-DR ACTION PLAN** Copies of this plan are available for review at the Jefferson County Office of Community & Economic Development, 716 Richard Arrington Jr. Blvd. North—Suite A430, Birmingham, AL 35203, by calling 325-5761, and online at <http://jeffconline.jccal.org/comdev/home/Home.html> in English. Spanish may be made available use Special Needs Requirements of those with disabilities and those who would like to request the proposed plan in other languages. **I. IMPACT AND UNMET NEEDS ASSESSMENT** Jefferson County Action Plan for Dis

### Disaster Damage:

aster Recovery (April 27th 2011 Tornado) Preface The April 27, 2011 tornado devastated Jefferson County, causing over \$600 million in property damage. According to Jefferson County's Coroner's office 21 persons were killed in the storm. According to the Jefferson County Emergency Manage Agency, there were multiple tornados ranging in capacity from EF-4 to EF-5 that impacted Jefferson County. The recovery effort began immediately with various local

### Recovery Needs:

Unmet Need in Jefferson County  
In December 2011, HUD estimated the severe housing unmet needs in Jefferson County to be \$16,271,142.00.



In December 2011, HUD estimated the severe business unmet needs to be \$12,595,570.00 in Jefferson County.

The Alabama Rural Coalition for the Homeless (ARCH) states there are 13,735 persons with unmet needs. Of the 13,735 persons with unmet needs, ARCH has assisted 331 survivors; 158 closed (28 repair/total rebuild), 173 open cases, 78 refuses (all needs met) and over 300 of the clients we have listed with unmet needs in Jefferson County have been placed on ARCH's roster as "no contact" (moved, no answer at listed telephone number, no answer at home during outreach).

**Infrastructure Storm Assessment**

Jefferson County's Planning and Development Services Department in conjunction with FEMA, developed comprehensive plans for the unincorporated areas impacted April 2011 tornado.

The results of the planning effort revealed an unmet need for storm drainage improvements in the Concord Community, as well as Pleasant Grove, Alabama. In both communities, the April 2011 tornado impacted the flow of storm water and in some cases destroyed existing drainage facilities.

Citizens of these areas complained about how the uncontrolled flow of storm water negatively impacts their property.

**Public Facilities Storm Assessment**

The Jefferson County Planning and Development Services Department along with FEMA also identified public facilities as a critical unmet need in the unincorporated areas of Jefferson County. The communities of Concord, McDonald Chapel and North Smithfield cited during the public meetings the need for dual purpose storm shelters to provide a safe haven during major storm events.

In addition, the communities of Trussville, McCalla, and Adger have expressed a need for dual purpose storm shelters.

The citizens emphasized that the communities had been impacted by multiple tornados and there had been deaths and serious injuries due to major storms.

Each community also expressed the facilities could serve a dual purpose by allowing the community to use the facilities when there was not major storm event occurring.

Officials from Fultondale, Alabama reported significant damage to its fire station and library.

**Demolition Assessment**

Jefferson County Planning and Development Services Department and FEMA also revealed during the assessment of needs that there is a significant need for demolition in all of the unincorporated areas of the county impacted by the April 2011 tornado.

Pleasant Grove, Alabama, Vestavia Hills, Alabama, North Smithfield Greenleaf Manor, Concord, and Warrior, Alabama also reported a significant need for demolition after the initial assessment of the storm damage.

**Debris Removal Assessment**

Jefferson County Planning and Development Services Department and FEMA also revealed a significant need for demolition in all of the unincorporated areas of the county impacted by the April 2011 tornado.

**Recovery Needs:**

ed Disbursement of CDBG-DR Funds

Proposed Project	Amount
Public Facilities and Improvements:	
Concord Dual Purpose Storm Shelter	\$ 881,531
North Smithfield Manor Greenleaf	\$ 881,530
Warrior Dual Purpose Storm Shelter	\$ 881,530
Concord Drainage	\$ 800,000
Housing Assistance:	
Home Purchase Program	\$ 80,000
Housing Assistance: Owner Occupied Housing	
Rehabilitation/Safe Rooms	\$1,125,000
Demolition/Debris Removal	\$ 225,000
Administration	\$ 199,061
<b>TOTAL</b>	<b>\$5,073,652</b>

The amended projects reflect programming Contingency and Program Delivery to other eligible projects/p>/strong&am; &l>&t&gt;&lt;gt;&am;.&a;oggt;TeeffersoCounty Commnity and Econmc Development starposes toachevresering 50%of itCDBG-DRundsor lw admoderateincombeneficiaries bythe method presented

**Recovery Needs:**

Pleasant Grove, Alabama, Vestavia Hills, Alabama, North Smithfield Greenleaf Manor, Concord, and Warrior, Alabama also reported a significant need for debris removal.

**Economic Development Loans**

The Community and Economic Development staff expressed during public meetings that loans would be made available to

businesses who have not received sufficient funding from other sources. The public was also informed that job creation and retention was a requirement for assistance and 51% of the jobs created or retained would have to be reserved for person who are at least at 80% of Median Household Income for Jefferson County. No person expressed an interest during public meeting, but funding will be made available to interested persons seeking assistance.

Public Meetings  
in  
Tornado Impacted Areas

Approximately a year after the April 2011 massive tornado, the staff from the Community and Economic Development Department conducted a series of meetings in the impacted areas mentioned above in order to explain to citizens' eligible activities under the CDBG-DR HUD Disaster program. These meetings were conducted between May 10, 2012 and June 5, 2012.

In each of the public meetings, local officials and the public were informed of the meaning of unmet need, as well as given an overview of eligibility activities to include the following:

- ,
- ,
- 1. Housing Rehabilitation
- ,
- 2. Rebuilding Homes
- ,
- 3. Non Housing rehabilitation
- ,
- 4. Down Payment Assistance and /or Closing Cost
- ,
- 5. Public Facilities
- ,
- 6. Economic Development
- ,
- 7. Demolition
- ,
- 8. Debris Removal
- ,
- 9. Infrastructure
- ,
- 10. Planning
- ,
- ,

At the end of each meeting, the citizens as well as public officials were asked to complete a survey form identifying unmet needs. In most cases, the Department of Community and Economic Development received the names of persons needing assistance with housing, whether it was housing rehabilitation, assistance with a safe room, or assistance with rebuilding. The same information was received from those who anticipated needing down payment assistance or assistance with loan closing cost.

Citizens and local officials also provided documentation on the need for debris removal and demolition.

Community and Economic Development staff also received documentation from citizens and public officials pertaining to unmet needs relating to infrastructure and public facilities.

Economic Revitalization unmet needs were also identified.

Note: There was no request for planning, although this is an eligible activity under the CDBG-DR program.

The results of the unmet needs identified during the public meetings, as well as meetings held with local officials are presented below:

**Recovery Needs:**

>	Project Type	Number
1.	Housing Rehabilitation	13
2.	Home Rebuilding	3
3.	Home Relocation	1
4.	Non-Housing Rehabilitation	1
5.	Infrastructure (Light Replacement)	1
6.	Dual Purpose Storm Shelter	1

Source: McDonald Chapel Public Meeting, May 10, 2012

North Smithfield

Project Type	Number
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1.  
Housing Rehabilitation  
40  
2.  
Public Facility (Damaged Fire Station/Dual Purpose Storm Shelter  
  
2  
3  
Safe Room  
7  
4  
Debris Removal  
15 lots  
5.  
Demolition  
15 homes  
Source: North Smithfield Public Meeting, May 21, 2012

Warrior, Alabama

Project Type  
Number  
1.  
Public Facilities (City Parks)  
  
Source: Warrior Public Meeting, May 15, 2012

Concord

Project Type  
Number  
1.  
Housing Rehabilitation  
13  
2.  
Safe Room  
7  
3.  
Home Rebuilding  
3  
4.  
Down Payment/Closing Cost Assistance  
1  
5.  
Debris Removal  
8 lots  
6.  
Demolition  
5 homes  
7.  
Infrastructure Storm Damage  
1  
8.  
Dual Purpose Storm Shelter  
1  
Source: Concord Public Meeting, May 15, 2012

Pleasant Grove, Alabama

Project Type  
Number  
1.  
Housing Rehabilitation  
10  
2.  
Safe Rooms  
  
Homebudn/srog&m;#83mpmp;;2t3

**Recovery Needs:**

.  
Down Payment/Closing Cost Assistance  
1  
5.  
Debris Removal  
33 lots  
6.  
Demolition  
15 homes  
7.  
Infrastructure Storm Drainage  
1  
Source: Pleasant Grove, Alabama Public Meeting, May 22, 2012

Vestavia Hills, Alabama



Project Type  
Number

1.  
Housing Rehabilitation  
10
2.  
Safe Rooms  
6
3.  
Debris Removal  
1 lot
4.  
Public Facilities  
1

Source: Vestavia Hills, Alabama Public Meeting, June 5, 2012

Note: After conducting a public meeting in Fultondale, Alabama and meeting with city officials, it was determined there was no unmet needs. However, Fultondale, Alabama will be considered for assistance identified in the Action Plan since it was impacted by the April 2011 tornado.

As mentioned above, the Community and Economic Development staff has learned that Trussville, Adger and surrounding communities, Pawnee village, New Castle, Black Creek, Mud Creek, Lakeview, Lowetown, and McCalla, which is located in unincorporated Jefferson County experienced storm damage during the April 27, 2011 tornado. Community leaders and officials have expressed a need for housing rehabilitation and public facilities.

## II. RECOVERY PLANNING

### HUD Disaster Fund Guidelines for

#### Assistance

Jefferson County, Alabama does business in accordance with the Federal Fair Housing Law (The Fair Housing Amendments Act of 1988). It is illegal to discriminate against any person because of Race, Color, Religion, Sex, Handicap, Familial Status, or National Origin:

In the sale or rental of housing or residential lots; In the provision of real estate brokerage services; In advertising the sale or rental of housing; In the appraisal of housing; In the financing of housing; and Blockbusting is also illegal.

Anyone who feels he or she has been discriminated against may file a complaint of housing discrimination: 1-800-669-9777 (Toll Free); 1-800-927-9275 (TTY);

U.S. Department of Housing and Urban Development  
Assistant Secretary for Fair Housing and Equal Opportunity  
Washington, D.C. 20410

#### Application for Assistance

Persons seeking assistance for unmet needs due to the April 27, 2011 tornado can apply to Jefferson County's Community and Economic Development Department by completing an application for assistance. Applications should be submitted to the Jefferson County Community and Economic Development Department.

## Recovery Needs:

Jefferson County's Community Development Block Grant Disaster Recovery (CDBG-DR) funds.

The eligible activities under Jefferson County's CDBG-DR program are presented below:

1. Housing Rehabilitation
2. Safe rooms for homes receiving housing rehabilitation
3. Rebuilding
4. Debris Removal
5. Demolition
6. Public Facilities
7. Non-Housing Rehabilitation
8. Infrastructure
9. Home Purchase
10. Administration

### Documentation of Resources Received by Applicant

Applicants applying for CDBG-DR assistance will complete an application as well as a legally binding document disclosing all assistance received from insurance payments, FEMA assistance, SBA assistance and any other resource. The assistance identified will be verified and deducted, thus leaving an unmet needs balance.

### Guidelines for Receiving Eligible Assistance

#### Owner Occupied Housing Rehabilitation

Applicants requesting assistance under the owner occupied housing rehabilitation program will be required to complete an application. The applicant will also be required to document ownership of the home.

The first priority for owner occupied housing rehabilitation assistance will be homes impacted by the April 27, 2011 tornado. The homeowner will document the home was impacted by the previously mentioned storm.

Of this pool of applications, priority will be given to persons based on need and their Median Household Income.

After homes impacted by the storm have been identified and prioritized, the Community and Economic Development Department staff will consider homes in the storm impacted area that were not impacted by the storm.

Priority will directly be based on need and Median Household Income.

The maximum amount of funds available for owner occupied housing rehabilitation assistance is \$35,000.00

#### Safe Rooms

In order to be eligible to apply for a safe room, the applicant will have to be approved for owner occupied housing



rehabilitation assistance.

A rating criterion to include disabled persons, elderly and homeowners with young children will be given priority.

The maximum amount of assistance for a safe room will be \$25,000.00.

#### Home Purchase and Rebuilding Assistance

Homeowners needing assistance with unmet needs to rebuild or purchasing homes will be eligible to apply for assistance. The homeowner will complete an application documenting the loss of the home during the April 2011 storm.

The homeowner will also complete a legal binding mortgage document from the lender with a closing rate of 3.6%

#### Recovery Needs:

Fixed rate (30 years) to 3.09% fixed rate (15 years) based on the terms of the loan.

The home will serve as collateral.

The homeowner will be required to maintain insurance on the home during the life of the loan.

The homeowner will produce documentation of the ability to repay the loan, as well as provide the Community and Economic Development staff with permission to check credit.

Persons who have been impacted by multiple tornados in the past who desire to move out of the tornado impacted areas will also be eligible for rebuilding assistance. The homeowner will have to document they have experienced at least two (2) tornado events to be eligible for assistance and follow the guidelines presented above.

The maximum amount of assistance is \$80,000.00.

#### Relocation Assistance

Relocation assistance will be provided only to persons whose home was destroyed in the April 2011 tornado and the prospective participant must be living in the home. There will be no relocation assistance for persons who have already relocated outside the tornado impacted area.

The maximum assistance available under relocation assistance is \$4,500.00.

#### Debris Removal Assistance

Homeowners who have debris on property left from the storm will be eligible for assistance after the unmet needs have been documented. No assistance will be provided for debris on open land such as pastures, etc. The Jefferson County Department of Inspection Services or the Jefferson County Health Department will have to declare the debris a nuisance in the unincorporated areas of the county in order for assistance to be considered.

For municipalities in Jefferson County impacted by the storm, the Community and Economic Development Department will make the city/town the sub-grantee and the local laws governing debris removal for the jurisdiction will be followed.

The maximum assistance available under debris removal is \$6,600.00

#### Demolition Assistance

Demolition assistance will be provided for structures destroyed by the storm and left by the property owner. Properties in the unincorporated areas of the county impacted by the April 2011 tornado will be inspected by the Jefferson County Land Development Department and deemed a nuisance in order for assistance to be considered.

A lien will be placed on the property in an amount equal to the cost of the demolition activity.

The Jefferson County Inspection Services Department will follow its standard procedures in determining properties that meet demolition eligibility and abide with all state and county regulations, as well as guidelines for carrying out the demolition process.

In some cases, the Community and Economic Development Department may work with the Jefferson County Health Department to determine if the structure is a nuisance. In these cases, Community and Economic Development will make Jefferson County Health the sub-grantee for demolition.

For municipalities in Jefferson County impacted by the storm, the Community

#### Recovery Needs:

and Economic Development Department will make the city the sub-grantee and the local laws governing debris removal will be followed.

The maximum assistance available for demolition assistance is \$6,600.00

#### Public Facilities Assistance

Construction of public facilities will consist of building dual purpose community storm shelters in the areas impacted by the April 2011 tornado. As mentioned previously, Jefferson County has experienced five (5) tornados since 1956. These tornados have ranged in capacity from EF-3 to EF-5.

Applications will be received from communities requesting this form of assistance and required to document the need for the facility.

The April 27, 2011 tornado caused millions of dollars of damage in Jefferson County and killed 21 persons. On January 23, 2012, another major tornado struck Jefferson County and killed two (2) persons.

The dual purpose community storm shelters will be built to FEMA standards in order to withstand high winds and provide a safe haven for the citizens in the impacted areas.

Public facilities will require a licensed architect, which will be procured by Request for Proposals (RFP) to design the facilities in accordance with FEMA standards, as well as assist in bidding the project and construction management.



The average estimate of funds available for public facilities is \$800,000.00.

Infrastructure Assistance

Infrastructure under the CDBG-DR program is defined as storm drainage improvements. The April 2011 tornado damaged storm drainage facilities and ditches, which is negatively impacting the flow of storm water.

Impacted communities will complete an application for assistance.

Storm drainage projects will consist of a professional engineering firm being procured by RFP process for design and construction management.

The average amount of assistance for infrastructure is \$800,000.00.

Non-Housing Rehabilitation Assistance

Non-Housing Rehabilitation is defined as a non housing facility that was damaged by the April 2011 tornado needing rehabilitating assistance.

The applicant applying for this assistance will have to document it has a 501 (c) (3) status from the IRS, as well as document an unmet need as it relates to the April 2011 storm impacting the facility.

The facility will be inspected by Community and Economic Development's Housing Rehabilitation Specialist. The inspection will lead to a work write-up of rehabilitation work, which will be bid to licensed building contractors.

The maximum amount of assistance for non-housing rehabilitation assistance is \$25,000.0.

Planning and Coordination

The Jefferson County Department of Community and Economic Development will coordinate the efforts of the County Land Development and Planning Department to monitor the recovery efforts by participating in a risk, especially land-use decisions that respect the local management plan.

Recovery Needs:

Below:

- 1. One hundred percent (\$1,125,000.00) of the beneficiaries receiving housing assistance will be at 80% of Median Household Income or below.
- 1. Fifty-two percent (\$2,644,591.00) of the CDBG Disaster funds for public facilities are estimated to benefit communities that are at 80% of Median Household Income. The remaining public facility will meet the national objective of urgent need.
- 1. Infrastructure (\$800,000.00) will benefit 90% or \$661,215.00 of persons at 80% of Median Household Income. The remaining 10% of the infrastructure funds will meet the national objective of urgent need.
- 1. The purchase of the home (\$80,000.00) will benefit a low and moderate income person.
- 1. The \$25,000.00 non housing rehabilitation is proposed to benefit a community that is at 80% of Median Household Income.

The total estimated amount of CDBG-DR funds to benefit persons at 80% of Median Household Income or lower is \$4,535,806.00 or 89% of the disaster funds.

Note: The Jefferson County Community and Economic Development staff will oversee the implementation of the CDBG-DR program. There are no plans at this time to use sub-recipients.

III. CDBG-DR LEVERAGE

The Community and Economic Development Department plans to leverage its CDBG-DR funds with two (2) programs. First, the CDBG-DR funds will be leveraged with FEMA Hazard Mitigation Grant funds for two (2) dual purpose community storm shelters. These public facilities include the North Smithfield and Concord dual purpose community storm shelters proposed to

be constructed. Moreover, an Alabama State Representative is also providing discretionary funds for the Concord storm shelter.

In addition, the Community and Economic Development department proposed to leverage its CDBG-DR funds with private funds received by the Central Alabama Long Term Recovery Committee (CALTRC) in the area of housing.

Should we receive housing assistance requests that exceed the amount of funds we have available, we will present the applicant unmet need for assistance to CALTRC.

#### IV. PROTECTION OF PEOPLE AND PROPERTY CONSTRUCTION METHODS

##### Owner Occupied Housing Rehabilitation

Each site will be inspected by a senior Housing Rehabilitation Specialist to determine the scope of work needed to make the home comply with current International Code Council (ICC) codes, along with all governing Federal and State standards and guidelines. The inspection will cover the structure's safety, adequate lighting, accessibility, energy conservation, and life safety. In the event of a conflict between agency organization standard, the most stringent will be applied.

&#x26; Homes that w

##### Recovery Needs:

Individual or group, a municipality, the County Commission, the Office of Community Development, the U.S. Department of Housing & Urban Development's Area Office, and any agency of the Federal Government, any member of Congress, or the Office of the President. Regardless of the origin of the complaint, or the first point of filing, it shall be reduced to writing, then based upon origin, it will be returned to the local government having direct jurisdiction.

If the complaint is based on a matter involving the Jefferson County CDBG-DR Program or other Consolidated/Action Plan programs, the Office of Community Development, must be notified, and will coordinate the local review and possible resolution of the complaint or grievance. Upon notification, the Office will insure that a complete and accurate response is made to the complainant within fifteen (15) days to discuss the matter. The major responsibility of the Office is to determine the functional and legal origins of the complaint, to address the validity of each, and to verify the geographical origin.

Complaints arising in municipalities in the Consortium, and particularly those which involve direct concern with municipal policy or administration shall be initially handled at the municipal level, with the assistance of the Office of Community Development. Should the complaints not be resolved at that level, the matter shall be referred to the County Commission. A complete record of correspondence, meetings, and research information shall be forwarded to the Commission upon referral. It shall not be the policy of the Office of Community Development to deal with complaints without the knowledge and direct involvement of local elected officials having jurisdiction, but the Office will provide staff support and technical assistance during the local review in a city or in the County.

If, after review and investigation at each level, the complainant is not satisfied with the outcome or does not voluntarily withdraw the complaint, he or she may proceed to the next level or other forms of relief.

##### Internal Complaint Procedure

All complainants shall be directed to the office of the Director of Jefferson County's Office of Community & Economic Development. The Director's office will direct the complaint to the appropriate division or office. The appropriate office shall respond to the complaint and notification shall be sent to the Director's Office that shall include a copy of the response.

Written complaints should be submitted to the following:

CDBG-DR Complaint  
Jefferson County Office of Community & Economic Development  
716 Richard Arrington Jr Blvd N, Ste. A-430  
Birmingham, AL 35203  
Attn: Frederick L. Hamilton

##### Amendments to the CDBG-DR Action Plan

As the program for CDBG-DR progresses Jefferson County may be required to make substantial changes to this CDBG-DR Action Plan. If any substantial changes are needed such as the addition or deletion of

##### Recovery Needs:

Homes built before 1978 will receive lead based paint (LBP) testing using a Niton XRF analyzer, Model XLP303A on surfaces that will be disturbed. If test results are positive a thorough risk hazard assessment will be performed. The senior housing rehabilitation staff at Jefferson County's Office of Community and Economic Development are certified and accredited by the Alabama Department of Public Health as Designers, Risk Assessors, and Inspectors. Contractors that perform lead abatement through this office are required to be on the State's list of "Certified Firms". All contractors not performing abatement activities but working on pre 1978 homes are required to have training and certification in the EPA's Renovation, Repair and Painting Rule (RRP).

After a thorough inspection of the property, the senior housing rehabilitation specialists will generate a work write-up incorporating the 2009 International Residential Code (IRC) to achieve the latest high quality standards for construction. Several municipalities' inspection services have not adopted the 2009 IRC but inspections by the senior housing rehabilitation specialists will enforce the specifications of the write-up as it is incorporated in the contract for repairs.

In homes that require HVAC, windows, doors, lighting, or insulation replacement and upgrades, Energy Star guidelines along with the ICC's Energy Conservation Code (IECC) will be incorporated into each repair specification and write-up.

Indoor air quality is an important component of every home. Homes that are found to have mold or mildew will be addressed using repair recommendations that identify the sources of moisture, poor construction, inadequate ventilation, or other problems and correct them. The ICC's Property Maintenance Code (IPMC) along with the EPA's guidelines for Mold Remediation will be incorporated and high quality construction methods and materials such as mildew resistant drywall will be used.

Homes that require Safe Rooms will receive assistance in full compliance with ICC-500 when constructed as safe rooms





within buildings or as an addition for the purpose of providing safe refuge from storms that produce high winds, such as tornados. In addition to other applicable requirements in this code, storm shelters and safe rooms shall be constructed in accordance to National Storm Shelter Association (NSSA) and FEMA 320 and FEMA 360 guidelines. These are also built in accordance with ANSI A-117.1-09 and the 2010 ADAG guidelines for accessibility.

#### Green Building Retrofitting

The Jefferson County Community and Economic Development staff will assure all HVAC, doors, windows, and plumbing fixtures, insulation and appliances will meet the Energy Star guidelines/p>

#### New Construction Homes

Plans, drawings, and specifications for new homes, buildings, and community storm shelters must conform to 2009 ICC Building Codes (IBC and 010 ICC codes) and the Energy Star and the 2010 ADAG guidelines.

All construction shall be subject to inspection by the governing jurisdiction's inspection services department and Community Development &rs

### Recovery Needs:

Senior housing rehabilitation specialist.

In addition to the applicable construction requirements, architects and engineers that provide the design for infrastructure and public facilities will assure the projects promote sustainable long term recovery.

This will be accomplished by conducting a post-disaster evaluation of hazard risk with special emphasis on land use decisions that reflect responsible flood plain management.

Furthermore, during the design phase, technical specifications will be provided to assure construction methods will lead to high quality, durability, energy efficiency, sustainability and mod resistance.

Prior to construction, assigned project managers will assure that all environmental requirements have been met and fully documented and recorded.

#### Dual Purpose Storm Shelters

The dual purpose storm shelters will be built to FEMA 361 standards.

### V. HOUSING INITIATIVES

Response:

Jefferson County, Alabama was not impacted by floods or rising waters. The area was declared a disaster based upon tornados and high winds. Jefferson County through its Office of Community & Economic Development will only provide assistance to properties located outside of a flood hazard area (Flood Zone X) defined by a flood service.

#### Homeless Prevention

In order to ensure that those individuals impacted by the storm do not become homeless the County will look to its HUD approved 2010-2015 Consolidated Plan and its current Action Plan to implement transitional housing for individuals who have been displaced by the storms. Housing and Services for Transition to Permanent Housing and Independent Living: The County anticipates that it will support applications for funding during the duration of this CDBG-Disaster Recovery Grant by other entities. The County will particularly support those applications by other entities for programs to benefit the referenced homeless sub-populations. Housing and services for transition to permanent housing and independent living will continue to be provided to homeless and homeless subpopulations. Efforts will be made to increase the time that homeless individuals remain in permanent housing and to encourage more individuals to move to from transitional to permanent housing. Many organizations that provide these services are funded by various Action Plan Programs (CDBG and ESG for example).

Assistance for Preventing Low-Income Individuals and Families with Children (specially those with incomes less than 30 percent of mean) from becoming homeless: The County anticipates that it will support applications for funding during the duration of this CDBG-Disaster Recovery Grant by other entities that provide services to prevent low-income households from becoming homeless. Several organizations that provide these services are funded by various Action Plan Programs (CDBG and ESG for example).

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Assistance to a

### Recovery Needs:

Address the special needs of persons who are not homeless identified in accordance with 24 CFR 91.215(e). The County anticipates that it will support applications for funding during the duration of this CDBG-Disaster Recovery Grant by other entities to provide assistance to the County's special needs population by increasing the availability of housing for the disabled (mental, physical, and developmental) and to increase the availability of housing for the low-income elderly and frail elderly, persons with alcohol or other drug addiction, persons with HIV/AIDS and their families, and public housing residents. Several organizations that provide these services are funded by various Action Plan Programs (CDBG and ESG for example).

### VI. DISPLACEMENT

Jefferson County will make every effort to minimize displacement of persons or entities and assist any persons or entities displaced in accordance with the Uniform Anti-Displacement and Relocation Act and local policy. Jefferson County will assist those displaced through the following activities:

#### (a) Housing Rehabilitation:

Jefferson County will offer housing rehabilitation assistance to homeowners impacted by the storm that have needs not met by hazard insurance, FEMA payments, SBA or other sources. The completion of remaining repairs will allow them to stay in their homes rather than seek alternate housing.

#### (b) Home Rebuilding:

Homeowners whose homes were completely destroyed or damaged beyond repair will be offered assistance in rebuilding their home on their lot. If a safe room is built in the home it will meet the standards of ICC/NSSA- 500. For example, those that were underinsured may not have the ability to replace their home with insurance proceeds, FEMA payments, SBA or other funding available. Temporary relocation assistance will be provided for persons residing in these homes.

#### (c) Safe Rooms:



Safe Rooms will be constructed in existing homes by reinforcing part of the structure to withstand high winds. Homeowners receiving housing rehabilitation assistance impacted by tornados that no longer feel safe in their homes will be offered assistance with construction of a safe room to allow them to stay in their home rather than relocate to another community. The safe room will be built to standard ICC/NSSA- 500.

## II. PROGRAM INCOME

Program income will be generated from the program by owners who had a fire or other disaster. The income will be amortized not to exceed 30 years and the proceeds will be treated as program income. The program income will be based on eligible CDBG-DR expenditures and upon completion of the CDBG-DR grant program income will be used for eligible CDBG expenditures. Program income will be utilized before drawing grant funds.

## VIII. ASSURING NO DUPLICATION OF BENEFITS

Jefferson County Community and Economic Development staff will attempt to gain access to the CAN or the coordinated Assistance Network system in order to receive information on resources prospective beneficiaries of the county's CDBG-DR funds has

### Recovery Needs:

received such as insurance, FEMA, SBA and other resources.

If access cannot be gained to the CAN system, the Jefferson County Community and Economic Development staff will collaborate directly with FEMA who will provide the staff with assistance received from FEMA, Insurance, and SBA.

Upon receiving the information presented above, Jefferson County Community and Economic Development staff with copies of payments prospective beneficiaries have received from insurance, FEMA, SBA, as well as other sources of funds.

Having access to the resource mentioned above will allow staff to assure there is no duplication of benefits from persons receiving assistance from Jefferson County's CDBG-DR program.

## IX. MONITORING

All those receiving housing assistance will be required to provide proof on income eligibility and where applicable, ownership of the property.

Jefferson County has an Auditor on staff that performs financial monitoring of all sub-recipient contracts for financial compliance. The program staff also performs monitoring of all contracts to ensure that the program requirements are met. Should any issues arise during these monitoring, actions will be taken to resolve documentation error and if the issue is not able to be resolved, funding will be reduced accordingly.

Only expenditures that are eligible CDBG activities, address disaster-related needs directly related to the approved natural disaster, and meet at least one (1) of the national CDBG objectives will be funded. The Jefferson County staff will review all invoices with the appropriate supporting documentation before issue payments. Inspections will also be performed before final payments are released.

Jefferson County will take appropriate action in all instances of non-compliance, fraud, and mismanagement including, but not limited to, disallowing ineligible costs, terminating contracts/agreements, and requiring repayment of funds.

Any non-housing projects involving new construction or rehabilitation of public facilities/infrastructure must provide proof of insurance and ownership to the Jefferson County Office of Community & Economic Development. They must also provide proof of any assistance previously provided through private hazard insurance, FEMA payments, SBA assistance or other sources for documentation against duplication of benefits.

Quality Assurance and Investigation

Jefferson County will initiate an investigation through an independent party if there is reasonable cause to believe that funds received through the CDBG Disaster Recovery Grant have been misappropriated or misused, or that other fraudulent or unlawful conduct has occurred in relation to the operation of the contractual award.

### Infrastructure/Public Facilities

All infrastructure and public facilities under construction will be monitored no less than once per week by the staff of the Jefferson County Office of Community & Economic Development to ensure compliance with all federal, state, and local regulations to include applicable Davis-Bacon requirement.

## X. FRAUD PREVENTION

It;

Jefferson County is committed to compliance with

### Recovery Needs:

all applicable federal regulations including OMB Circulars A-87, A-133, and 24 CFR Part 85. Jefferson County will emphasize prevention of fraud, abuse and mismanagement related to accounting, procurement, and accountability which may also be investigated. Jefferson County staff will monitor compliance related to applicants and contractors. The HUD Field Office will also monitor Jefferson County to ensure compliance.

Jefferson County will engage an independent Certified Public Accountant firm to conduct an audit of the CDBG Disaster Recovery program under the "Single Audit" requirements of 2 CFR 201.133. Any findings or concerns will be reported directly to the Jefferson County Commission President.

## XI. GRANT CAPACITY

The staff of Jefferson County Community and Economic Department has many years of experience managing HUD CDBG funds. More specifically, the staff has extensive experience in complying with the NEPA regulations, procurement of professional services, bidding and contracting, Davis Bacon, financial management, DRGR system, IDIS, and project closeout.

Should HUD offer specific training relating to implementing the CDBG-DR funds, adequate staff will be in attendance.

### XII. Public Housing

There were no Public Housing units, HUD assisted Housing, or Housing for the Homeless impacted by the April 27, 2011 tornado in areas impacted in the Jefferson County Consortium.



XIII. Disaster-Resistant Housing

Jefferson County will encourage provision of housing for all groups including transitional housing; low-income individual with children who may be in danger of becoming homeless; special needs person needing supportive housing.

Programs are needed in all of the impacted areas to include all citizens regardless of race, ethnic, or gender with an emphasis being placed on serving lower income persons.

XIV. Description of Programs/Activities

The Community and Economic Development staff will provide the administration for the CDBG-DR funds. Professional services for implementing the construction project will be carried out in compliance with the state bid law. Moreover, the construction project will be bid in accordance with state and federal regulations.

The housing rehabilitation cases will be overseen by the Housing Division, which will include environmental assessment, work writeups, assisting in the bidding of the housing cases and inspection during construction to assure all applicable housing codes are met for the safety of the homeowner.

&nbsp;/p>

At this point the Department of Community and Economic Development does not plan to use sub-recipients for projects identified in the plan.

XV. Unmet Needs Not Yet Addressed

Jefferson County Community and Development Department staff has identified unmet needs in areas impacted by the April 27, 2011 tornado. However, there is not enough funding to address all of the needs identified. Therefore, if additional disaster funds become available, we will continue to address activities.

**Recovery Needs:**

not addressed by a lack of funding. Furthermore, we will attempt to address areas impacted in the storm with our regular CDBG funds.

XVI. CDBG-R Website

The Community and Economic Development Department has an independent Website that is managed by the Jefferson County Information Technology Department. The Website provides information to the public about the HUD Action Plans, amendments to the Action Plans, Quarterly Performance Reports, Citizen Participation requirements, as well as other relevant information on services provided by the department.

We are able to work with the county web master to update our website and changes or revisions needed to the website are normally done on the day of request.

XVI. UNMET NEEDS/CDBG-DR GRANT ALLOCATION

Proposed HUD Disaster Funding

By  
Eligible Activity

Proposed Project	Amount
Public Facilities and Improvements:	
Concord Dual Purpose Storm Shelter	\$ 881,531
North Smithfield Manor Greenleaf	\$ 881,530
Warrior Dual Purpose Storm Shelter	\$ 881,530
Concord Daing	\$ 800,000
Housing Assistance: Home Purchase Program	\$ 000,000
Housing Assistance: Owner Occupied Housing	
Rehabilitation/afe Roms	\$1,125,000
Demolition/Debris Removal	

**Recovery Needs:**

	\$ 225,000
Administration	\$ 199,061
<b>TOTAL</b>	<b>\$5,073,652</b>

The amended projects reflect programming Contingency and Program Delivery to other eligible projects.

&nbsp;

XVII. PERFORMANCE SCHEDULES

1) Housing

Year 1

>15 homes rehabilitated

1 safe rooms constructed

2 safe rooms constructed

Year 2

15 homes rehabilitated

,



2 safe rooms constructed

2) Infrastructure/Public Facilities

Year 2

Infrastructure Project Completed  
3 Public Facilities Completed  
Debris Removal 100% completed  
1 Non-Housing Rehabilitation 100% Completed

3) Administrative  
Jefferson County will use the

Recovery Needs:

maximum 5% of the award for administrative activities.

XVIII. CITIZENS' PARTICIPATION

Citizens' Participation played an integral part in the development of this proposed CDBG-DR Action Plan as the Community & Economic Development staff held meetings in each affected area to determine the level of unmet needs still existing after all other resources had been exhausted.

The Final Amended Statement for the CDBG-DR Grant will be developed after receiving citizen comments and views during the 7-day comment period and also at a public hearing to be held on August 28, 2013 at 2:00 p.m. at the Jefferson County Office of Community & Economic Development 716 Richard Arrington Jr. Blvd. North, Suite A-440, Birmingham, Alabama, 35203. The Public Hearing will notify interested persons of the proposed activities for CDBG-DR as contained in this CDBG-DR Action Plan.

Written comments regarding the proposed plan must be received prior to 5:00 PM on August 29, 2013. Written comments should be submitted via U.S. Postal Service to the following:

Proposed CDBG-Disaster Recovery  
Jefferson County Office of Community & Economic Development  
716 Richard Arrington Jr Blvd N, Ste. A-430  
Birmingham, AL 35203  
Attn: Frederick L. Hamilton

Or

Written comments can also be submitted prior to 5:00 PM on August 29, 2013 by electronic submission to the following: To: hamiltonf@jccal.org, Subject: CDBG-DR Comments.

Special accommodations can be made available, upon request, for those with disabilities. Those needing special accommodations should contact the office at 205-325-5761 in advance.

AVAILABILITY OF THE PROPOSED ACTION PLAN

Copies of this plan are available for review at the Jefferson County Office of Community & Economic Development, 716 Richard Arrington Jr. Blvd. North-Suite A430, Birmingham, AL 35203, by calling 325-5761, and online at <http://jeffconline.jccal.org/comdev/home/Home.html> in English and may be made available in Spanish by request. Arrangements can also be made available upon request to meet the Special Needs Requirements of those with disabilities and those who would like to request the proposed plan in other languages.

Any comments or views received during the 7-day comment period will be included prior to submission to the U.S. Department of Housing and Urban Development. Jefferson County will also provide to HUD a written explanation of any comments not accepted along with a reason why those comments were not accepted.

complaints

Jefferson County will accept complaints and criticisms on the CDBG-DR Action Plan, amendments and the Performance Report at any time. The County will respond to any written citizen complaint within 15 working days from the time of receipt. The procedure for responding to criticisms of the program will be handled as follows:

Complaints and grievances may be filed by any individual

Recovery Needs:

Changes in eligibility requirements, grant funding, or to shift money in excess of 25% of allocations, Jefferson County will prepare a Substantial Amendment to the CDBG-DR Action Plan and follow the required Citizens' Participation process to provide for a reasonable public notice, review, and comment on the proposed changes prior to submission to HUD.

Overall	This Report Period	To Date
Total Projected Budget from All Sources	\$0.00	\$8,934,691.25
Total Budget	\$0.00	\$8,934,691.25
Total Obligated	\$0.00	\$8,691,478.90
Total Funds Drawdown	\$11,888.98	\$7,409,339.92

<b>Program Funds Drawdown</b>	\$11,888.98	\$7,409,339.92
<b>Program Income Drawdown</b>	\$0.00	\$0.00
<b>Program Income Received</b>	\$0.00	\$0.00
<b>Total Funds Expended</b>	\$752,185.04	\$7,115,741.11
<b>HUD Identified Most Impacted and Distressed</b>	\$718,942.50	\$2,027,676.00
<b>Other Funds</b>	\$ 0.00	\$ 0.00
Match Funds	\$ 0.00	\$ 0.00
Non-Match Funds	\$ 0.00	\$ 0.00

### Funds Expended

<b>Overall</b>	<b>This Period</b>	<b>To Date</b>
Jefferson County Commission	\$ 752,185.04	\$ 7,115,741.11

## Progress Toward Required Numeric Targets

Requirement	Target	Projected	Actual
<b>Overall Benefit Percentage</b>	51.36%		60.18%
<b>Minimum Non Federal Match</b>	\$ .00		\$ .00
<b>Limit on Public Services</b>	\$1,371,300.00		NA
<b>Limit on Admin/Planning</b>	\$1,828,400.00		\$270,869.43
<b>Limit on Admin</b>	\$457,100.00		\$270,869.43
<b>Most Impacted and Distressed</b>	\$9,142,000.00		\$2,027,676.00

### Overall Progress Narrative:

Jefferson County has 5 public facilities that have completed construction; 1 public facilities are underway and 1 public facility is in the design phase. The administration activity and housing rehabilitation activities are underway. All drainage and clearance/demolition activities have been completed. An amendment is currently in place to reallocate unspent funds.

## Project Summary

Project #, Project Title	This Report	To Date	
	Program Funds Drawdown	Project Funds Budgeted	Program Funds Drawdown
01-Administration-R1, Administration R1	\$0.00	\$116,107.98	\$116,107.98
01-Administration-R1 (Ext), Administration R1 (Ext)	\$0.00	\$11,505.48	\$11,505.48
01-Administration-R1 (Ext2), Administration R1 (Ext2)	\$0.00	\$54,188.28	\$54,188.28
01-Administration-R1 (Ext3), 01-Administration-R1 (Ext3)	\$0.00	\$17,259.26	\$17,259.26
01-Administration-R2, Administration R2	\$0.00	\$0.00	\$0.00
01-Administration-R2 (Ext), Administration R2 (Ext)	\$2,929.64	\$150,000.00	\$71,808.43
02-Housing-R1 (Ext2), Housing Rehabilitation R1 (Ext2)	\$0.00	\$131,451.77	\$131,451.77
02-Housing-R1 (Ext3), 02-Housing-R1 (Ext3)	\$0.00	\$425,277.54	\$382,771.68
02-HousingR1, Housing Rehabilitation R1	\$0.00	\$203,182.44	\$203,182.44
03-Infrastructure-R1 (Ext2), Infrastructure R1 (Ext2)	\$0.00	\$280,623.16	\$280,623.16
03-Infrastructure-R1 (Ext3), 03-Infrastructure-R1 (Ext3)	\$0.00	\$247,961.12	\$247,961.12
03-Infrastructure-R2 (Ext), 03-Infrastructure-R2 (Ext)	\$0.00	\$908,724.72	\$349,469.20
03-InfrastructureR1, Infrastructure R1	\$0.00	\$294,631.32	\$294,631.32
03-InfrastructureR1 (Ext), Infrastructure R1 (Ext)	\$0.00	\$766,895.20	\$766,895.20
04-Public Facilities R3, Public Facilities R3	\$0.00	\$104,737.73	\$104,737.73
04-Public Facilities R3 (Ext), Public Facilities R3 (Ext)	\$8,959.34	\$1,866,622.66	\$1,021,215.28
04-Public Facilities-R1 (Ext), Public Facilities R1 (Ext)	\$0.00	\$1,067,434.38	\$1,067,434.38



04-Public FacilitiesR1, Public Facilities R1	\$0.00	\$853,406.68	\$853,406.68
04-Public FacilitiesR2, Public Facilities R2	\$0.00	\$1,289,129.28	\$1,289,129.28
05Clearance/DemolitionI R1, 05 Clearance/Demolition R1	\$0.00	\$145,561.25	\$145,561.25

## Activities

**Project # / 01-Administration-R2 (Ext) / Administration R2 (Ext)**



<b>Grantee Activity Number:</b>	<b>Administration R2 (Ext)</b>
<b>Activity Title:</b>	<b>Administration R2 (Ext)</b>

**Activity Type:**

Administration

**Activity Status:**

Under Way

**Project Number:**

01-Administration-R2 (Ext)

**Project Title:**

Administration R2 (Ext)

**Projected Start Date:**

02/23/2016

**Projected End Date:**

09/30/2022

**Benefit Type:**

( )

**Completed Activity Actual End Date:**

**National Objective:**

N/A

**Responsible Organization:**

Jefferson County Commission

<b>Overall</b>	<b>Oct 1 thru Dec 31, 2020</b>	<b>To Date</b>
<b>Total Projected Budget from All Sources</b>	\$0.00	\$150,000.00
<b>Total Budget</b>	\$0.00	\$150,000.00
<b>Total Obligated</b>	\$0.00	\$150,000.00
<b>Total Funds Drawdown</b>	\$2,929.64	\$71,808.43
<b>Program Funds Drawdown</b>	\$2,929.64	\$71,808.43
<b>Program Income Drawdown</b>	\$0.00	\$0.00
<b>Program Income Received</b>	\$0.00	\$0.00
<b>Total Funds Expended</b>	\$33,242.54	\$71,808.43
Jefferson County Commission	\$33,242.54	\$71,808.43
<b>Most Impacted and Distressed Expended</b>	\$0.00	\$33,703.98

**Activity Description:**

Administrative activities associated with carrying out CDBG-DR projects/activities.

**Location Description:**

Jefferson County Office of Human-Community Services & Economic Development.

**Activity Progress Narrative:**

Administrative activities continue to ensure continuance of the grant.

**Accomplishments Performance Measures**

**No Accomplishments Performance Measures**

**Beneficiaries Performance Measures**

**No Beneficiaries Performance Measures found.**



## Activity Locations

No Activity Locations found.

## Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

### Other Funding Sources

Amount

No Other Funding Sources Found

Total Other Funding Sources

Activity Supporting Documents: None

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**Project # / 04-Public Facilities R3 (Ext) / Public Facilities R3 (Ext)**





<b>Grantee Activity Number:</b>	<b>PF-B-13-HSS-R3 (Ext)</b>
<b>Activity Title:</b>	<b>Hueytown Storm Shelter- R3 (Ext)</b>

**Activity Type:**

Acquisition, construction, reconstruction of public facilities

**Project Number:**

04-Public Facilities R3 (Ext)

**Projected Start Date:**

09/07/2017

**Benefit Type:**

Area ( )

**National Objective:**

Low/Mod

**Activity Status:**

Under Way

**Project Title:**

Public Facilities R3 (Ext)

**Projected End Date:**

09/29/2022

**Completed Activity Actual End Date:**

**Responsible Organization:**

Jefferson County Commission

<b>Overall</b>	<b>Oct 1 thru Dec 31, 2020</b>	<b>To Date</b>
<b>Total Projected Budget from All Sources</b>	\$0.00	\$1,169,143.16
<b>Total Budget</b>	\$0.00	\$1,169,143.16
<b>Total Obligated</b>	\$0.00	\$1,169,143.16
<b>Total Funds Drawdown</b>	\$8,959.34	\$991,636.30
<b>Program Funds Drawdown</b>	\$8,959.34	\$991,636.30
<b>Program Income Drawdown</b>	\$0.00	\$0.00
<b>Program Income Received</b>	\$0.00	\$0.00
<b>Total Funds Expended</b>	\$718,942.50	\$991,636.08
Jefferson County Commission	\$718,942.50	\$991,636.08
<b>Most Impacted and Distressed Expended</b>	\$718,942.50	\$991,636.08

**Activity Description:**

The design and construction of a facility to serve as a safe shelter during major storm events.

**Location Description:**

The proposed site is 104 Forrest Road, Hueytown, AL 35023.

**Activity Progress Narrative:**

Certificate of Occupancy secured. Close-out process underway and expected to be completed in Q1 2021.

**Accomplishments Performance Measures**

**No Accomplishments Performance Measures**



## Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

## Activity Locations

No Activity Locations found.

## Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
FEMA	\$0.00
Total Other Funding Sources	\$0.00

Activity Supporting Documents: None

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